

# The Program Associate

The WLF Program Associate position was created to get real time news and information about the Foundation to their club in a timely manner. The Program Associate should relay any questions, comments or feedback from their club to the Foundation, as well. The primary object is to keep a communication link with the clubs to inform and update them on their six state wide projects:

Lions Camp

Eyeglass Recycling Center

Hearing Program

Diabetes Awareness

Vision Screening

## Program Associate Responsibilities:

- To receive all mailings from the Foundation and respond when necessary.
- To report and explain the most recent actions of the of the Foundation to your club.
- To serve as the official contact person when the Foundation has questions for your club.
- To answer questions from your club and community members about the Foundation and it projects and programs.
- To represent your club at orientations, informational meetings, and the Annual Meeting of the Foundation at the Lions State Convention.
- To report to the Foundation any special needs of your club.

Please take a moment to either fill out the bottom of this flyer and return it to the Wisconsin Lions Foundation or email WLF PR Manager, Julie Wierzba, at [jwierzba@wlf.info](mailto:jwierzba@wlf.info) with the information requested. This is a very important role, so please participate.

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Club: \_\_\_\_\_ District: \_\_\_\_\_

Associate's Name: \_\_\_\_\_

Associate's Home Address: *(PO Box & Street Address)*

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

(Cell) \_\_\_\_\_ Email: \_\_\_\_\_

